



# FREE-STANDING STOVE

## Cleaning Procedure



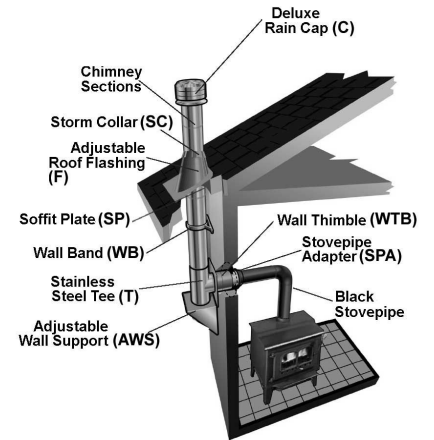
1. Moisten the **Glass** with Windex
2. Remove the **Baffle** bricks, ceramic boards or plates GENTLY from firebox ceiling for access to flue (sometimes air-tube removal is necessary to remove baffle)  
IMPORTANT: **REMEMBER** How things were set-up before you removed them.  
Or  
Open The **Damper** (if it has one)
3. **Sweep** with 12" and 6" (or 8") Viper brush
4. Reach in and **remove** soot from remaining **upper bricks or ledges** with hand or brush
5. Clean the **firebox** with a brush - clean all nooks and crannies of soot and ash
6. **Vacuum** the firebox spotless
7. Clean the **Glass spotless**  
(paper+windex+ashes), if needed use ONLY NEW Razor Blades
8. Inspect Stove and Chimney for proper **clearances to combustibles**
9. **Inspect the Chimney and Cap** from Outside
10. Clean the **Spark Arrestor** if necessary
11. Update info in Service Fusion app (photos, fields, notes)





## FREE-STANDING STOVE TEE SYSTEM Cleaning Procedure

1. Moisten the Glass if needed
2. Make sure the **stove and interior pipe is tight** or cover it with cloth
3. Sweep the exterior chimney with 6" and 12" viper **from Outside if possible**



From  
Outside



Look into chimney with a  flashlight to inspect, use **steel brush on rods** if necessary

## Or from the Inside (if tee is buried within wall or chase)

You'll need to Take apart interior pipe,



**Be careful** - there's soot sitting in the horizontal section of pipe!! Don't spill it.

4. Remove the **Baffle** bricks, ceramic boards or plates GENTLY from firebox ceiling for access to flue (sometimes air-tube removal is necessary to remove baffle)

IMPORTANT: **REMEMBER** How things were set-up before you removed them.

Or

Open The **Damper** (if it has one)

5. **Sweep** the vertical part of interior pipe with 6" (or 8") Viper brush

6. Reach in and **remove** soot from remaining **upper bricks or ledges** with hand or brush

7. Clean the **firebox** with a brush - clean all nooks and crannies of soot and ash

8. **Vacuum** the firebox spotless

9. Clean the **Glass spotless** (paper+windex+ashes), if needed use ONLY NEW Razor Blades

12. Inspect Stove and Chimney for proper **clearances to combustibles**

10. **Inspect** the **Chimney and Cap** from Outside
11. Clean the **Spark Arrestor** if necessary
12. Update info in Service Fusion app (photos, fields, notes)



WELL DONE!

## THINGS TO LOOK FOR:

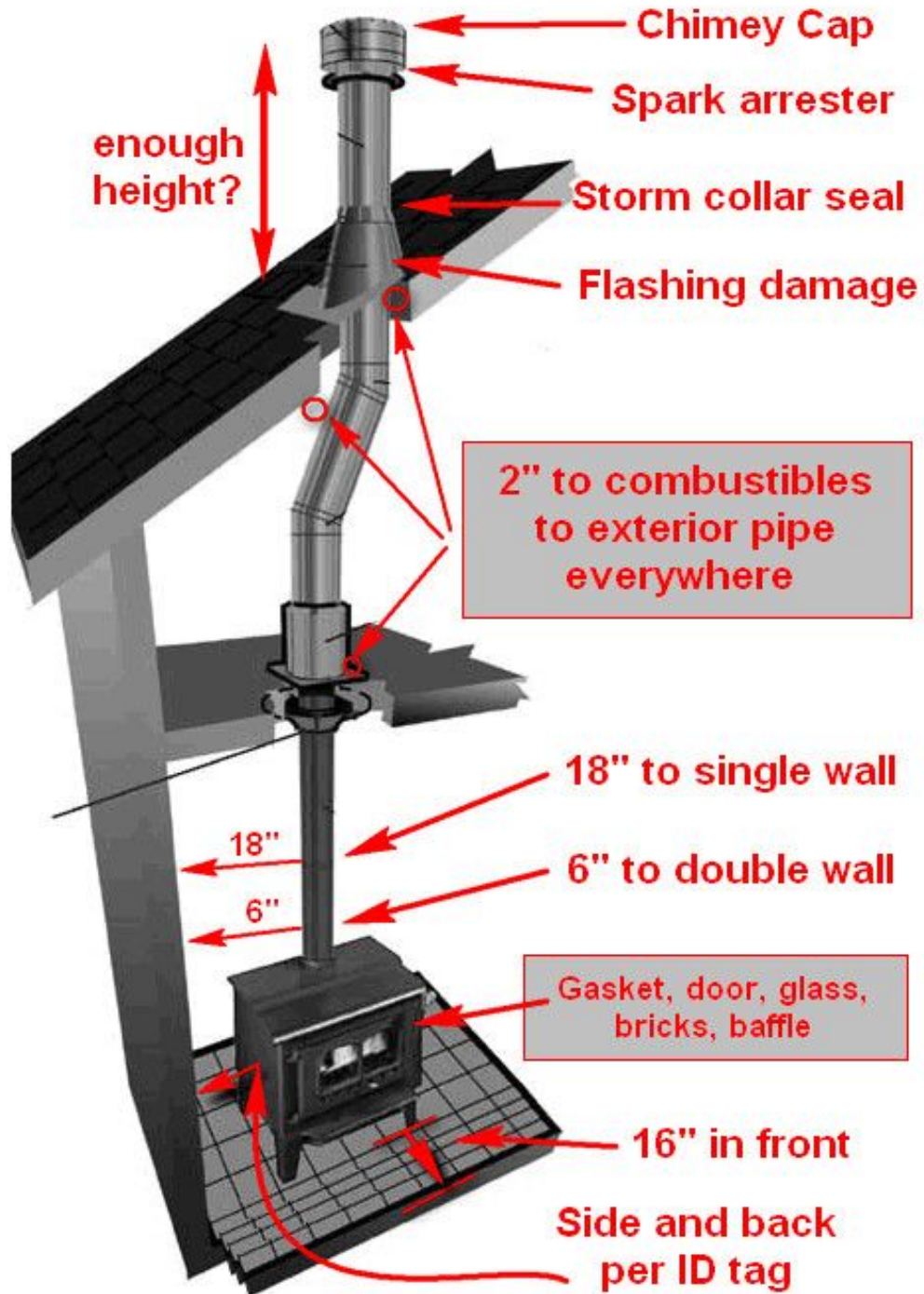
1. Broken Glass door
2. Worn and Torn Door Gasket
3. Worn handle - doesn't close the door all the way (the rod on the inside may need bending (careful, don't break it))
4. Missing FireBricks
5. Missing or worn Baffle Assembly or Air Tubes
6. Cracks in Stove Body - Inside and Out
7. **Improper Clearances: Must Be**
  - At least 6" to Double wall interior pipe
  - At least 18" to Single wall interior pipe
  - At least 2" to Exterior Double or Triple wall pipe
  - At least 16' of non combustible material in front of the stove opening

Stove Too close to walls or Furniture - refer to and take CLEAR photos of ID TAGs on the stove - compare clearances on Tags to reality.

4. Loose pipe joints - Add screws
5. Strong Corrosion of pipe, flashing, stove etc.
5. Crushed, bent Cap, flimsy cap Legs - Recommended Replacement to avoid failure under snow weight
6. Large dents on snow splitter (can fall off or not protect the pipe.
7. Large dents on Flashing (can leak in future)
8. Large dents on Chimney (can constrict flow)
8. Missing Storm Collar or one with gaps, missing silicone.  
(Offer to re-seal for a small fee)

# Freestanding Stove

## Inspection Points



1. Clearances must meet **minimums of the manufacturer's requirements** - consult ID tag on back of stove (take photo), or look-up manual PDF online
2. 16" minimum of NON-Combustible surface **in front of the door opening**
3. 2" minimum clearance to **exterior pipe** at all times
4. 6" minimum clearance to **Double wall interior pipe**
5. 18" minimum clearance to **Single wall interior pipe**
6. **Firebox (cracks)**
  - **Bricks (broken, missing)**
  - **Baffle assembly (rusty, warped)**
  - **Glass (cracked)**
  - **Gasketing (worn, torn, missing)**
  - **Door (does it close tight?)**
7. Note **improper 8" to 6"** flue decrease.
8. Flashing - any damage? Leaking risk? Sealed? rust?
9. Chimney
  - **Is it secured. Wobbly, unstable?**
  - **3-2-10 Rule:** Chimney must extend 3 feet above the roof penetration on the shortest side, and the top of the chimney must be 2 feet higher than any portion of the building structure within 10 feet
10. Spark arrester (make sure screen is not smaller than ½" or it will clog too easily)
11. Chimney Cap - Is it secured safely? Will it collapse easily under snow weight?
12. Snow splitter
  - Large enough?
  - Weaved under roofing, not nailed over it?
  - Enough screws?
  - Is it caving in? Damaged?
  - Is Flue strapped to splitter?
  -
13. Support brackets - failing? bent? Well fastened?
14. Blower - trigger the sensor disc to test the blower. Check for damaged wiring.